



English Language Proficiency

The Department of State Exchange Visitor Program regulations require that exchange visitor sponsors verify that “the exchange visitor possesses sufficient proficiency in the English language...[to] successfully participate in his or her program and to function on a day-to-day basis.” The sponsoring institution is required to maintain documentation of “objective measurements of English Language proficiency. Please include this documentation with the Application for a J-1 Visiting Scholar.

A scholar’s English language proficiency may be verified and documented in one of the following three ways:

1. Interview conducted in English

The interview may be conducted in-person, by video-conferencing (e.g. Skype), or by telephone. Please complete the attached interview Verification Form following the interview and include it with the Application for a J-1 Visiting Scholar.

Interviews should follow these guidelines:

- a. The interview should be conducted by the scholar’s UO faculty host or supervisor.
- b. Interview must be conducted in English without a translator.

2. Signed documentation from an academic institution.

- a. U.S. Academic Institution
 - i. Transcript or letter from an appropriate representative verifying enrollment in a post-secondary degree program at a U.S. college or university; OR
 - ii. Copy of Bachelor’s Degree or higher issued from a US institution of higher education; OR
- b. Foreign Academic Institution (scholar’s home institution)
 - i. Signed letter stating that the scholar is an employee or student at the institution, AND
 1. English is the scholar’s native language; OR
 2. English is the language of instruction at the institution; OR
 3. The scholar teaches, or conducts research or business in English on a day-to-day basis at the institution.

3. English Language Test Score

Scholars may submit an English language test score as proof of English proficiency. Minimum scores are based on undergraduate admissions standards at the University of Oregon. Please review the current UO requirements at:

<http://admissions.uoregon.edu/international/test-scores>

4. Native Speaker of the English Language

Complete verification form (attached) certifying that the scholar is a native speaker of the English language and a citizen of an English-speaking country.



English Language Proficiency Interview Verification

Department:

Name of Interviewer:

Interviewer title:

Name of Interviewee (visiting scholar):

Date of Interview:

Start Time:

End Time:

Interview was conducted

in person

by videoconferencing

by phone (only if videoconferencing is not a viable option)

Notes:

Under penalty of perjury, I hereby certify that I conducted the above interview in English, and it is my professional opinion that the above exchange scholar possesses sufficient proficiency in the English language to successfully participate in the planned exchange project or program at the University of Oregon and has the ability to function in English on a day-to-day basis.

Signature

Date



English Language Proficiency
Verification that Exchange Visitor is a
Native Speaker of the English Language

Under penalty of perjury, I hereby certify that I have reviewed the Exchange Visitor's biographical documents and have verified that he or she is the citizen of a country where English is the native language. The Exchange Visitor is a native speaker of the English language and therefore possesses sufficient proficiency to successfully participate in the planned exchange project or program at the University of Oregon and function in English on a day-to-day basis.

Signature

Date