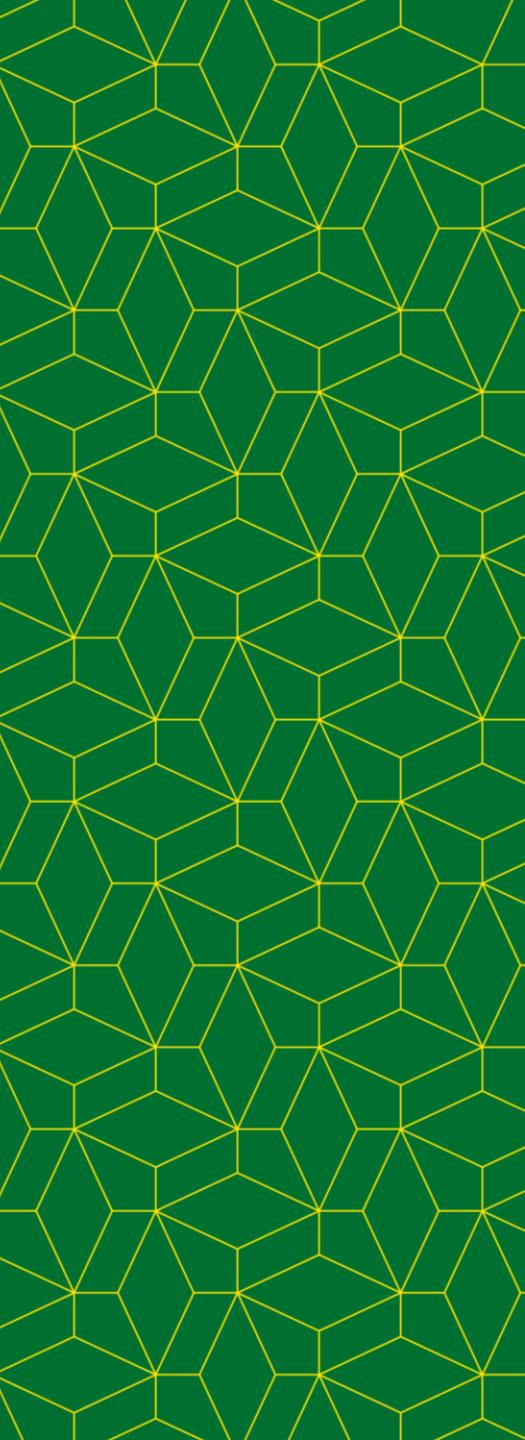
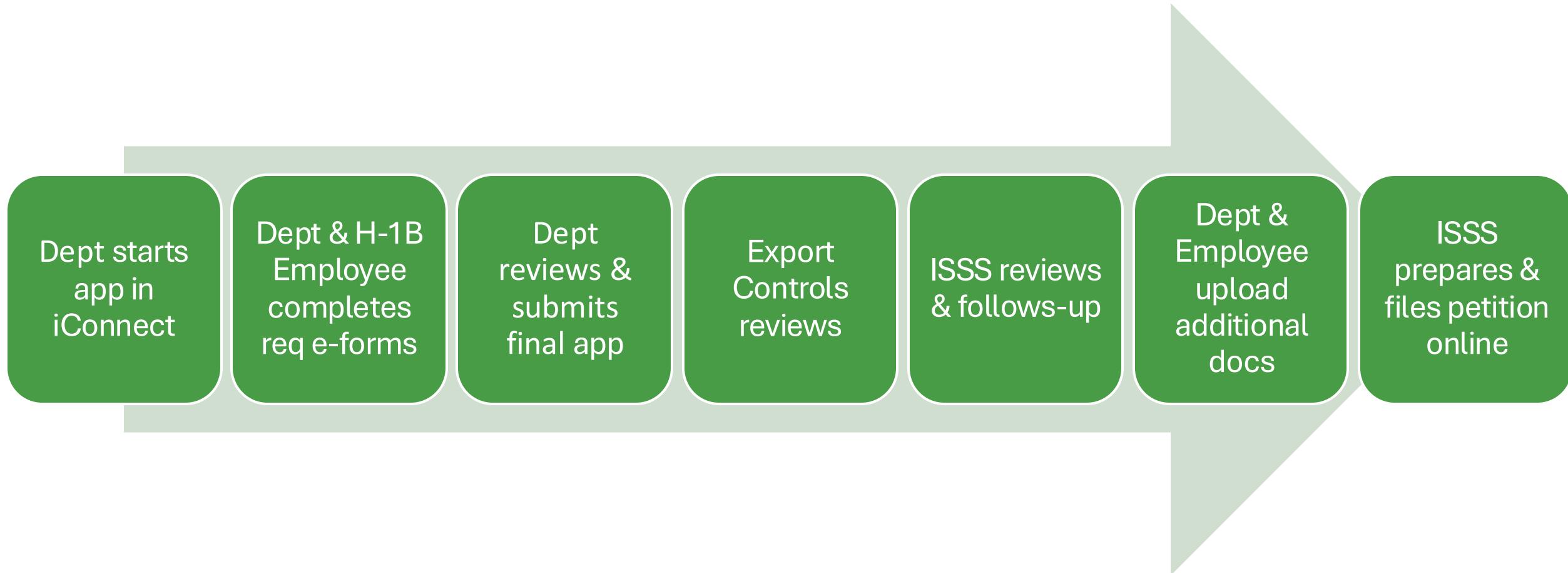


Process Overview: H-1B Extension Application



Application Workflow for all H-1Bs (new & extensions)



Login to iConnect



Use your UO credentials
to login: iconnect.uoregon.edu



Welcome to the iConnect Services Login Page

iConnect provides a variety of online services for University of Oregon international students, scholars, and employees -- as well as the staff that support them. Please use the "Login" button below to access your account.

Current Students, Faculty, or Staff

For full access to your UO international services account, please use the Login button.

[Login](#)

Your Duck ID and password will be required.

Don't Have a Network ID?

New and future students and scholars can log in with their University ID number, PIN, and date of birth.

[New Student/Scholar Login](#)

Extension Application

UNIVERSITY OF OREGON | International Student and Scholar Services

iConnect

Departmental Services

Departmental Services

Lists

-  My Current Cases
-  My Closed Cases
-  My Department's Current Cases

Tasks

-  Add New Person
-  Update Your Contact Information
-  H-1B - Pre-Screening Request
-  J-1 - New Scholar Application
-  J-1 - Scholar Extension Application
-  H-1B - New Application
-  H-1B - Extension Application

Under Tasks, select “H-1B - Extension Application”

Find Employee's Record



iConnect

Departmental Services

Add H-1B employee's

- **95#** →

- **DOB** →

then '**Find Record**' →

Lookup International Record

Find a profile record based upon the given University ID and Date of Birth. Please note you must have either an official University ID or a Temporary ID that is currently in this system.

(*) *Information Required*

University ID*

Date of Birth*

MM/DD/YYYY

Find Record

Start Extension Application



iConnect

Departmental Services

Work on an Application

Name: Duck, Ducky

University ID: TEST

Date of Birth: 01/01/

You may click on an application e-form group to work on for this individual.

--- New Applications ---

[J-1 - New Scholar Application](#)

[J-1 - Scholar Extension Application](#)

[H-1B - New Application](#)

[H-1B - Pre-Screening Request](#)

[H-1B - Extension Application](#)

--- Continue an Application in Progress ---

There are no previously submitted applications.

Overview of Process and Forms

Department View

Forms To Be Completed By The Department

- REQUIRED
[Department Instructions](#)
- REQUIRED
[Department Position Information](#)
- REQUIRED
[Actual Wage Statement](#)
- REQUIRED
[Department Memo Upload](#)
- REQUIRED
[Payment Details](#)

Final Review and Export Control (will unlock when applicable)

-  NOT YET AVAILABLE
[Department Final Submit](#)

Forms To Be Completed By Department if Requested

- OPTIONAL
[Department Additional Information Upload](#)

H-1B Employee View

Forms To Be Completed By Employee

- REQUIRED
[Personal Information](#)
- REQUIRED
[Current Immigration Information](#)
- REQUIRED
[US Immigration History](#)

Submit Your Request

-  NOT YET AVAILABLE
[Attestation and Submit](#)

Forms To Be Completed By Employee if Requested

- OPTIONAL
[Additional Information Upload](#)

Overview of Process and Forms

Department View

Forms To Be Completed By The Department

REQUIRED
Department Instructions

REQUIRED
Department Position Information

REQUIRED
Actual Wage Statement

REQUIRED
Department Memo Upload

REQUIRED
Payment Details

Step 1

Step 2

Final Review and Export Control (will unlock when applicable)

NOT YET AVAILABLE
Department Final Submit

Step 4

Forms To Be Completed By Department if Requested

OPTIONAL
Department Additional Information Upload

Step 5 – only if
ISSS needs

H-1B Employee View

Forms To Be Completed By Employee

REQUIRED
Personal Information

REQUIRED
Current Immigration Information

REQUIRED
US Immigration History

Submit Your Request

NOT YET AVAILABLE
Attestation and Submit

Step 3

Forms To Be Completed By Employee if Requested

OPTIONAL
Additional Information Upload

Step 5 – only if
ISSS needs

Department Review and Final Submit



iConnect



Departmental Services

View/Save/Print



H-1B - Extension Application

[View/Save/Print E-Form Group](#)

For a currently employed H-1B who needs an extension.

The H-1B Specialty Occupation category is the standard professional visa for temporary nonimmigrant faculty or, in case-by-case instances, staff who will be employed at the University of Oregon. The maximum duration for H-1B sponsorship is six years.

Forms To Be Completed By The Department +

Final Review and Export Control (will unlock when applicable) -

NOT YET AVAILABLE
[Department Final Submit](#)

Forms To Be Completed By Department if Requested +

Forms To Be Completed By ISSS +

Internal Office Staff Review

After Department Final Submit, applications are routed to Export Controls

ISSS staff will:

- Review E-Forms
- Reach out if there are questions
- Notify employee and department contact of submission

H-1B Timeline

Department Contact

- Begins process
 - As soon as job offer is accepted (new)
 - 7 months prior to current expiration date; ISSS will reach out (extension)
- Initiates and submits request

Allow extra time for

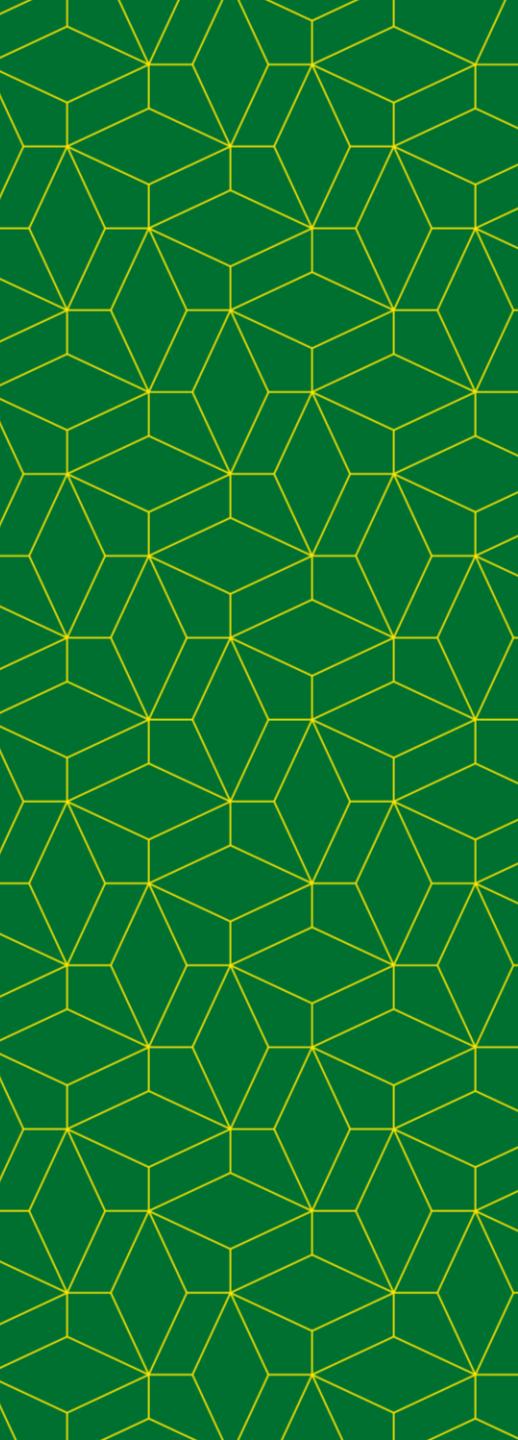
- Request for Evidence

ISSS Staff

- International office will process application as soon as possible
- In busy times, this can be up to 30 days for processing (from complete application > submitted H-1B petition)

Resources and Help

- ☞ iconnect.uoregon.edu
- ☞ isss.uoregon.edu/faculty-scholars/h-1b
- ✉ ischolar@uoregon.edu
- ☎ 541.346.3206





**International Student
and Scholar Services**