UNIVERSITY OF OREGON DIVISION OF GLOBAL ENGAGEMENT

H-1B SPONSORSHIP DEPARTMENT REQUEST FORM



Questions? Contact: Scholar Services • Division of Global Engagement, 300 W Oregon Hall • (541) 346-3206 • ischolar@uoregon.edu

Please submit this form to Scholar and Faculty Services, Division of Global Engagement, together with the H-1B Visa Prospective Employee form and the other documents listed on the H-1B Visa Checklist as one complete packet.

	pective employee will work.			
HR or Department manager in the hiring unit:				
E-mail:		Extension:		
Index to charge for FedEx shipment to USCIS:				
Name of H-1B employee: _	(Last)			
	(Last)	(First)	(Middle)	
UO ID number:				
UO job title:		6. UO FT	ГЕ:	
Annual Salary:				
J-				
	position)			
Hourly Salary (if part time				
Hourly Salary (if part time Will the employee receive a	position)	?YesNo		
Hourly Salary (if part time Will the employee receive a If yes, please explain:	position)any additional compensation	YYesNo		
Hourly Salary (if part time Will the employee receive a If yes, please explain:	position)any additional compensation	YYesNo		
Hourly Salary (if part time Will the employee receive a If yes, please explain: Date of preliminary offer le	position)any additional compensation and additional compensation at the department:	YesNo		
Hourly Salary (if part time Will the employee receive a If yes, please explain: Date of preliminary offer le	position)any additional compensation	YesNo		
Hourly Salary (if part time Will the employee receive a If yes, please explain: Date of preliminary offer le	position)any additional compensation and additional compensation at the department:	YesNo		
Hourly Salary (if part time Will the employee receive a If yes, please explain: Date of preliminary offer le Period of immigration spon	position)any additional compensation etter sent by the department:asorship for this petition requ End:	YesNo		
Hourly Salary (if part time Will the employee receive a If yes, please explain: Date of preliminary offer le Period of immigration spon Start: Will the employee work offer	position)any additional compensation etter sent by the department:asorship for this petition requ End:	est (Give exact dates please	e).	

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Signature

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13.	College/university degree required for job (specify):
14.	Employee's highest degree earned:
15.	Employee's highest degree academic field / major:
16.	State or other license required (if any):
17.	Experience required (in job offered occupation): Years Months
18.	Other special requirements (if any):
19.	Occupational title of person who will be foreign national's immediate supervisor
20.	Number of employees that foreign national will supervise, if any:
We cer	tify that:
a. b. c. d. e.	The salary being paid to the above-named employee is at least the actual wage being paid to all other individuals with similar experience and qualifications for the specific employment in question or the prevailing wage level for the occupation in the area of employment, whichever is higher. The vacation time, sick leave, and other benefits offered to this employee are equivalent to that offered to other U.S. workers in the same classification. Employing this person will not adversely affect the working conditions of U.S. workers similarly employed. There is no strike, lockout, or work stoppage due to labor dispute in this occupation. For positions not represented under a Collective Bargaining Agreement, this academic unit will immediately post a notice of intent to file a Labor Condition Application (LCA) for 10 days as directed by the UO International Affairs. After posting for 10 days, we will return the notice to International Affairs for this prospective employee's file at International Affairs. We agree to fully comply with the terms of the Labor Condition Application and the H-1B visa stated above for the duration of the employee's employment in H-1B status at the UO.
	H-1B Visa Department Request Form
Labor	ly understand that any willful violation connected with providing inaccurate information for this H-1B visa or Condition Application may incur a severe penalty that has a long-range impact on the University of Oregon's to employ foreign nationals.
	Il notify International Affairs immediately if there is any material change in duties or FTE, termination or ation, or a change in worksite.
transp	quired by the U.S. Citizenship & Immigration Services (USCIS), we agree to pay the reasonable cost of return fortation to the employee's last place of foreign residence if s/he is dismissed by our department before the the authorized period of H-1B visa employment at the UO. (Note the period of employment for this dual in #9, above.)
Depart	ment Head of Prospective Employee (type or print):
First N	Tame Last Name

Date