

International Affairs
Transfer-In to the University of Oregon
J-1 Scholars

INSTRUCTIONS: Incoming J-1 Scholars should complete Part 1 of this form and request that the appropriate official at the international office of the current J-1 host institution complete Part 2. Please return this form by email to ischolar@uoregon.edu. Please note that your UO host department will need to submit the J-1 Visiting Scholar Application and supporting documents as well.

*We cannot issue a Form DS-2019 from the University of Oregon until this transfer-in form is completed and returned, and your SEVIS record **release date** is reached. Once you are issued a Form DS-2019 from the University of Oregon, you must report to International Affairs within 10 days of the start date on your Form DS-2019 to have your transfer processed.

PART 1: To be completed by the transferring J-1 scholar (type or print)

Name: _____
Family/Surname First/Given Name Middle Name

Date of Birth: _____ Country of Citizenship: _____
mm/dd/yyyy

Current US Address: _____
Street City State Zip Code

Email Address: _____ Phone Number: _____

UO department to which you have been appointed: _____

Department contact name: _____ Phone: _____

I give permission for the information provided on this form to be forwarded to International Affairs at the University of Oregon.

Scholar signature: _____ Date: _____

PLEASE NOTE: Travel outside the United States using the University of Oregon's visa document will not be possible until the **SEVIS release date** as noted below in Part 2, as we will be unable to access your SEVIS record until that date.

PART 2: To be completed by the International Scholar Advisor (RO/ARO)

Name of institution: _____ E.V. Program Number: _____

Exchange Visitor's SEVIS ID #: _____ Exchange Visitor's start date: _____

Start and end date of E.V. **current appointment** at your institution: _____

SEVIS transfer release date: _____ Please note the UO's Exchange Visitor Program #: **P-1-00792**

This form completed by:

Name of RO or ARO: _____ Title: _____

Email: _____ Telephone: _____

Signature _____ Date: _____